Audited Financial Statements

UCP OSCEOLA CHARTER SCHOOL (A Division of United Cerebral Palsy of Central Florida, Inc.)

June 30, 2017

Audited Financial Statements

June 30, 2017

(With Independent Auditor's Report Thereon)

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SCHAFER, TSCHOPP, WHITCOMB, MITCHELL & SHERIDAN, LLP

Certified Public Accountants

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Independent Auditor's Report

To Board of Directors
UCP Osceola Charter School
(A Division of United Cerebral Palsy of Central Florida, Inc.)

Report on the Financial Statements

We have audited the accompanying financial statements of UCP Osceola Charter School, (A Division of United Cerebral Palsy of Central Florida, Inc.) which comprise the Statement of Financial Position as of June 30, 2017 and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not

for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.) as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated August 24, 2017 on our consideration of the UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.)'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.)'s internal control over financial reporting and compliance.

Schafer Thehogy, Whitemet, Mitchell & Shuilan, LCP

Maitland, Florida August 24, 2017

Statement of Financial Position

June 30, 2017

Assets

Assets:		
Accounts receivable	\$	5,173
Due from UCP		2,241,870
Total current assets		2,247,043
Property and equipment, net (note 2)		7,497
Total assets	\$	2,254,540
<u>Liabilities and Net Assets</u> Liabilities:		
	Δħ	72.054
Accounts payable and accrued liabilities		73,254
Total liabilities	-	73,254
Net assets:		
Unrestricted net assets		2,181,286
Total liabilities and net assets	\$	2,254,540

See accompanying notes to financial statements.

Statement of Activities

Year ended June 30, 2017

Unrestricted net assets:	
Revenue (note 3):	
FTE revenue	\$ 1,656,735
Capital outlay	47,839
Title I Part A	23,379
Contributions and grants	43,190
Total revenue	1,771,143
Expenses:	
Program expenses	1,029,972
General and administration	333,038
Total expenses	1,363,010
Change in net assets	408,133
Net assets, June 30, 2016	1,773,153
Net assets, June 30, 2017	\$ 2,181,286

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended June 30, 2017

Cash flows from operating activities:	
Change in net assets	\$ 408,133
Adjustments to reconcile change in net assets to net	
cash provided by operating activities:	
Depreciation	1,499
Net increase (decrease) in cash flows from changes in:	10.516
Accounts receivable	12,746
Accounts payable and accrued expenses	 (4,551)
Net cash provided by operating activities	 417,827
Cash flows from investing activities:	
Acquisition of property and equipment	 (8,996)
Net cash used in investing activities	 (8,996)
Cash flows from financing activities:	
Net borrowings from (advances to) UCP	(408,831)
Net cash used in financing activities	(408,831)
Net increase in cash and cash equivalents	-
Cash and cash equivalents at beginning of year	
Cash and cash equivalents at end of year	\$ +

See accompanying notes to financial statements.

Notes to Financial Statements

June 30, 2017

(1) Organization and Summary of Significant Accounting Policies

(a) Organization and Purpose

UCP Osceola Charter School (the "School" or "Organization") is a division of United Cerebral Palsy of Central Florida, Inc. (UCP), a Florida not-for-profit corporation. The School was organized under Section 228.056, Florida Statutes. The School was incorporated on March 27, 1998 and is governed by a Board of Directors.

The general operating authority of the School is contained in Section 228.056, Florida Statutes. The School operates under a charter of the sponsoring school district, the Osceola County District School Board (the "District"). The current charter was issued on July 14, 2015, commenced July 1, 2015 and is effective until June 30, 2020 and may be renewed by mutual consent and written agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of the District.

The accounting policies of the School conform to generally accepted accounting principles. The following is a summary of the more significant policies.

(b) Basis of Accounting

The accompanying financial statements are presented on the accrual basis and represent the financial position and results of operations of the School.

These financial statements are prepared on an entity wide basis, focusing on the organization as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions. This has been accomplished by aggregating all funds into one set of financial statements and classifying fund balances and transactions into three classes of net assets – permanently restricted, temporarily restricted or unrestricted as follows:

(Continued)

Notes to Financial Statements

(1) Organization and Summary of Significant Accounting Policies (Continued)

(b) Basis of Accounting (Continued)

Permanently restricted net assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. There were no permanently restricted net assets as of or for the year ended June 30, 2017.

Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that may or will be met by actions of the Organization and/or the passage of time. There were no temporarily restricted net assets as of or for the year ended June 30, 2017.

Unrestricted net assets - Net assets not subject to donor-imposed stipulations. The Organization reports donor-restricted contributions whose restrictions are met in the same reporting period as unrestricted support.

Contributions are generally recognized as revenue when the gift is made and are recorded as unrestricted, temporarily restricted or permanently restricted, depending on the presence or absence and type of donor imposed restrictions or conditions.

(c) Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers highly liquid investments in demand deposit and money market accounts to be cash equivalents.

(d) <u>Contributions</u>

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor restricted contributions, whose restrictions are met in the same reporting period, are reported as unrestricted support.

(Continued)

Notes to Financial Statements

(1) Organization and Summary of Significant Accounting Policies (Continued)

(d) Contributions (Continued)

The Organization reports gifts of land, building and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

(e) Property and Equipment

Property and equipment acquisitions in excess of \$1,000 are capitalized at cost when purchased, or at the fair value at the date of gift when donated. Depreciation of leasehold improvements and equipment is calculated using the straight-line method over the estimated useful lives of the assets, generally 5 to 39 years. Expenditures for repairs and maintenance are expensed as incurred.

(f) Income Taxes

The Organization is exempt from Federal income tax under provisions of Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Code. Consequently, no provision for income taxes has been included in the accompanying financial statements.

(g) <u>Donated Services, Materials and Facilities</u>

A substantial number of unpaid volunteers have donated significant amounts of their time to the Organization's program and administrative services. However, due primarily to the nature of the services provided, the value of such services has not been reflected in the accompanying financial statements. Donated materials that the Organization would be required to purchase to operate programs are reflected in the financial statements at their estimated fair values at date of their receipt.

(Continued)

Notes to Financial Statements

(1) Organization and Summary of Significant Accounting Policies (Continued)

(h) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(i) Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 228.056(13), Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under provisions of Section 236.081, Florida Statutes, the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE and the actual weighted FTE students reported by the School during the designated FTE student survey period.

(j) Subsequent Events

In preparing these financial statements, the School has evaluated subsequent events and transactions for potential recognition and disclosure through August 24, 2017, which is the date the financial statements were available to be issued.

(2) Property and Equipment

Property and equipment consist of the following at June 30, 2017:

Equipment Leasehold improvements	\$ 114,333 57,381
Less accumulated depreciation	171,714 (164,217)
- -	\$ 7,497

Notes to Financial Statements

(3) Schedule of Local Revenue Sources

The following is a schedule of local revenue sources and amounts:

Osceola County District School Board:	
Florida Education Finance Program	\$ 1,253,352
Discretionary local effort	51,383
Supplemental Academic Instruction	24,267
Discretionary millage funds	22,837
Digital classroom allocation	2,681
Instructional materials	9,025
Class size reduction	280,193
Reading allocation	8,828
Safe schools	1,944
Florida's Teachers Classroom Supply Assistance Program	2,225
	\$ 1,656,735
Capital outlay	\$ 47,839
Title I Part A	\$ 23,379

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.)

We have audited the financial statements of UCP Osceola Charter School (the "School") (A Division of United Cerebral Palsy of Central Florida, Inc.) as of and for the year ended June 30, 2017, and have issued our report thereon dated August 24, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors, management, the Osceola County District School Board, and the State of Florida Office of the Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Schafer Thehop, Whitemet, Mitchell & Shuilan, LCP

Maitland, Florida August 24, 2017

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Management Letter

To the Board of Directors UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.):

Compliance

We have audited the financial statements of UCP Osceola Charter School (the "School") (A Division of United Cerebral Palsy of Central Florida, Inc.) as of and for the year ended June 30, 2017 and have issued our report thereon dated August 24, 2017.

We have issued our Independent Auditors' Report on Compliance and Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards dated August 24, 2017. Disclosures in that report, if any, should be considered in conjunction with this management letter.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with provisions of Chapter 10.850, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

The Rules of the Auditor General (Section 10.854(1)(e)1.,2.), require disclosure as to whether corrective actions have been taken to address findings and recommendations made in the preceding annual financial report not otherwise addressed in the auditors' report pursuant to Rule 10.856(2)(b)2 and whether or not the Charter School has met one or more of the conditions in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. Pursuant to the Rules of the Auditor General (Sections 10.854(1)(3)7.a. and 10.855(10)) we applied financial condition assessment procedures in determining whether deteriorating financial conditions exist pursuant to Section 218.39(5), Florida Statutes. In connection with our audit, there were no recommendations made in the preceding annual financial audit report for the year ended June 30, 2016 and the School did not meet any conditions described in Section 218.503(1), Florida Statutes as of June 30, 2017.

The Rules of the Auditor General (Sections 10.854(1)(e)3., 4., 5., 6., 7.) require disclosure in the management letter of the following matters if not already addressed in the auditors' report on compliance and internal control over financial reporting: recommendations to improve the School's financial management, accounting procedures, and internal controls; violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the determination of financial statement amounts that is less than material but more than inconsequential; illegal acts or improper expenditures that would have an immaterial effect on the financial statements; control deficiencies that are not significant deficiencies, including, but not limited to: improper or inadequate accounting procedures; failures to properly record financial transactions; and other inaccuracies, shortages, defalcations, and instances of fraud discovered by, or come to the attention of, the auditor. Out audit disclosed no such matters required to be disclosed.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing Standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the Board of Directors, management, the Osceola County District School Board and the State of Florida Office of the Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Schafer Thehogy, Whitemet, Mitchell & Shuilan, LCP

Maitland, Florida August 24, 2017

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Independent Auditor's Report on Supplementary Information

The Board of Directors
UCP Osceola Charter School
(A Division of United Cerebral Palsy of Central Florida, Inc.)

We have audited and reported separately herein on the financial statements of UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.) as of and for the year ended June 30, 2017.

Our audit was made for the purpose of forming an opinion on the basic financial statements of UCP Osceola Charter School (A Division of United Cerebral Palsy of Central Florida, Inc.) taken as a whole. The supplementary information included in Schedules 1-5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as whole.

Schafer Thehogy, Whitemet, Mitchell & Shuilan, LCP

Maitland, Florida August 24, 2017

Statement of Activities by Fund Type

Year ended June 30, 2017

FUNCTIONS	Account Number	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets Activities
Governmental Activities:						
Instruction	5000	636,977	-	-	-	(636,977)
Instructional Support Services	6000	196,535	-	-	-	(196,535)
Pupil Personnel Services	6100	-	-	-	-	-
Instructional Media Services	6200	-	*	-	-	-
Instruction and Curriculum Development Services	6300	-	-	-	*	**
Instructional Staff Training Services	6400	•	-	-	-	-
Board	7100	35,403	-	-	-	(35,403)
General Administration	7200	-	-	-	-	-
School Administration	7300	282,513	•	-	-	(282,513)
Facilities Acquisition and Construction	7400	-	-	-	~	*
Fiscal Services	7500	-	-	-	-	-
Food Services	7600	-	-	**	-	-
Central Services	7700	-	-	-	*	-
Pupil Transportation Services	7800		-	-	-	-
Operation of Plant	7900	127,846	-		47,839	(175,685)
Maintenance of Plant	8100	20,775	-	-	~	(20,775)
Administrative technology services	8200	13,623	-	-	-	(13,623)
Community Services	9100	-	-		-	-
Interest on Long-Term Debt	9200	-	-	-	₩.	*
Unallocated Depreciation/Amortization Expense*		1,499	-	-	-	(1,499)
Loss on Disposal of Fixed Assets	810					<u> </u>
Total Governmental Activities		1,315,171	-	-	47,839	(1,363,010)
		Other revenue Grants and Con Investment Earr Miscellaneous Special Items Extraordinary It Transfers	hrough local scho s tributions Not Re nings ems Revenues, Specia et assets e 30, 2016	stricted to Specific P	rograms ry Items, and Transfers	1,704,574 23,379 43,190

The notes to the financial statements are an integral part of this statement.

^{*} This amount excludes the depreciation/amortization that is included in the direct expenses of the various functions.

Schedule 2

UCP OSCEOLA CHARTER SCHOOL (A Division of United Cerebral Palsy of Central Florida, Inc.)

Balance Sheet - Governmental Funds

June 30, 2017

	General Fund	Special Revenue Capital Outlay Fund	Special Revenue Other Governmental Funds	Total Governmental Funds
Assets:				
Accounts receivable	\$ 5,173	-	-	5,173
Due from UCP	2,241,870	-	-	2,241,870
Total assets	\$ 2,247,043		_	2,247,043
Liabilities: Accounts payable and accrued				
liabilities	\$ 73,254			73,254
Total liabilities	73,254			73,254
Unreserved fund balance	2,173,789	-		2,173,789
Total liabilities and fund balance	\$ 2,247,043	-	-	2,247,043

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Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets

Year ended June 30, 2017

Fund balances - total governmental funds		\$ 2,173,789
The net assets reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.		
Those assets consist of: Furniture, fixtures and equipment, net of accumulated depreciation	7,497	
Total capital assets		7,497
Total net assets of governmental activities		\$ 2,181,286

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

Year ended June 30, 2017

	General Fund	Capital Outlay Fund	Special Revenue Other Governmental Funds	Total Governmental Funds
Revenues:				
State passed through local				
school district	\$ 1,656,735	47,839	<u></u>	1,704,574
Other revenues	23,379	-	-	23,379
Contributions and grants	43,190	·	-	43,190
Total revenues	1,723,304	47,839		1,771,143_
Expenditures:				
Instruction	636,977	-	-	636,977
Instructional support services	196,535	-	-	196,535
Instructional media services	-	-		-
Instruction and curriculum				
development services	-	-	-	-
Instructional staff training services	=		-	-
Board	35,403	-	-	35,403
General administration	-	-	-	-
School administration	282,513	-	-	282,513
Facilities acquisition and construction	-	-	-	-
Fiscal services	=	-	_	-
Food services	-	-	-	-
Central services	_	-	-	-
Pupil transportation services	-	-	-	-
Operation of plant	127,846	47,839	-	175,685
Maintenance of plant	20,775	-	-	20,775
Administrative technology services	13,623	-	-	13,623
Community services	-	-	-	-
Capital outlay	8,996	•		8,996
Total expenditures	1,322,668	47,839		1,370,507
Net change in fund balances	400,636	-	ine .	400,636
Fund balances at June 30, 2016	1,773,153	<u></u>		1,773,153
Fund balances at June 30, 2017	\$ 2,173,789	_		2,173,789

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

Year ended June 30, 2017

Net change in fund balances - total governmental funds	\$ 400,636
The change in net assets reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation	
expense exceeded capital outlays in the current period.	 7,497
Change in net assets of governmental activities	\$ 408,133